



# The Renewal Programme

Company number: 1327924

Charity number: 275796

# Newham Community Renewal Programme Limited

Report and financial statements

For the year ended 31 March 2021



# Newham Community Renewal Programme Limited

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### For the year ended 31 March 2021

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## Newham Community Renewal Programme Limited

### Reference and administrative information

For the year ended 31 March 2021

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<b>Status</b>	The organisation is a charitable company limited by guarantee, incorporated on 31 August 1977 and registered as a charity on 5 June 1978.	
<b>Governing document</b>	The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.	
<b>Company number</b>	1327924	
<b>Charity number</b>	275796	
<b>Registered office and operational address</b>	395 High Street North Manor Park LONDON, E12 6PG	
<b>Country of registration</b>	England & Wales	
<b>Country of incorporation</b>	United Kingdom	
<b>Board of Management</b>	Arnold Ridout Christopher Lindsey Peter Koczerzat Rev'd Sue Lucas Amma Antwi-Yeboah Rajdeep Mann Ifeoma Okafor Edith Saituru Lois Lindley Rev'd Tim Dean Molly Patten Alex Skourtis	Chair   (to June 2021) Vice-Chair  Treasurer (to June 2021) Vice Treasurer  (from December 2020) (from December 2020)
<b>Secretary</b>	Peter Laing	Chief Executive Officer
<b>Senior Management Team</b>	Peter Laing Louise Vera Damian Callender Steve Wyatt	Chief Executive Officer Director of Youth and Training Director of Support and Empowerment Director of Financial Management and Support Services (to July 2021)

# Newham Community Renewal Programme Limited

## Reference and administrative information

For the year ended 31 March 2021

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### **Bankers**

The Co-operative Bank PLC  
9 Prescott Street  
LONDON, E1 8BE

Nationwide Building Society  
Kings Park Road  
Moulton Park  
NORTHAMPTON, NN3 6NW

### **Auditor**

Sayer Vincent LLP  
Chartered Accountants and Statutory Auditors  
Invicta House, 108-114 Golden Lane

The Trustees (known as the Board of Management) present their report and the audited financial statements for the year ended 31 March 2021.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

## **Objectives and activities**

### **Purposes and aims**

The Renewal Programme was established in 1971 and our aim is 'to promote any charitable purposes for the benefit of the Community within the boundaries of Greater London with preference being given to the London Borough of Newham (LBN).'

We believe that empowered people create stronger communities, and the charity was founded in response to a breakdown in the community in Newham in the 1970's. Our focus is to support and empower people to achieve positive change in their lives. Through being involved in the lives of local individuals and families, we hope to support the growth of a strong and resilient community in Newham. We feel that being deeply rooted in the local community and working with each individual in a personal way is what sets us apart.

### **Our Vision, Mission and Values**

We believe that everybody should be given the opportunity to play an active role in society. That means having a suitable home. It means having fulfilling work, the skills to make the most of their potential, being healthy, and feeling included in their communities.

### **Vision statement**

Our vision is of vibrant and integrated Newham communities where everyone has access to suitable jobs, homes, health and education.

### **Mission statement**

Our mission is to stand alongside those who struggle by inspiring hope and offering opportunities for connection, growth and progress.

### **Values**

The following organisational values inspire us and guide our planning, our decision-making, and our daily work.

1. Dignity – treating everyone with kindness and respect.
2. Inclusion – a community where everyone belongs.
3. Collaboration – working together to achieve more.
4. Empowerment – co-creating opportunities for positive change.

### Activities, Achievements & Performance 2020-21 - Impact of Covid-19 on our work

Operating through 2020-21 and the Covid-19 pandemic has arguably been the greatest test of and need for our services in our entire 50 years of existence as a charity. The severity with which the pandemic hit the Newham community was nothing short of devastating. As has been well documented in the press, the pandemic hit disadvantaged and BAME communities harder than most, and Newham has been very much in the eye of this storm. By May 2020 we were suffering England's highest death-rate per population, with contributory factors including population density, homes with several generations cohabiting, underlying health issues, low paid work, poor air quality and crowded high streets. The economic impact of the pandemic has also been devastating, with the local authority reporting London's highest number of furloughed workers at over 50,000. Covid 19-related unemployment particularly impacted refugees, migrants and asylum seekers, many of who are part of the grey economy, and therefore not able to access benefits or furlough. Our approach to service delivery during this period of national crisis has been to help address the immediate and critical needs of our community whilst also continuing to impact some of the entrenched inequalities that have exposed our residents disproportionately to the effects of Covid-19. In terms of setting up new service delivery, we have relied on our long standing ability to be "fleet of foot" and managed to develop responses to help tackle 3 major issues that quickly arose within our community:

1. Rife food insecurity - our aim through the height of the pandemic was to ensure that no-one goes hungry and that the poorest in our community including refugees and migrants and those with no recourse to public funds have access to nutritious food for themselves and their families. We have achieved this by increasing our foodbank provision, partnering with Newham Council and the Felix Project to access surplus food supplies, refurbished our kitchen and purchased additional freezers and fridges to maximise food preparation and storage. At the height of the pandemic we were providing food for over 300 people per week.



*Crowds of people queuing outside 395 High Street North for food parcels*



*Foodbank staff preparing and bagging food parcels for collection*

2. Acute digital exclusion – with many traditional services like public libraries and internet cafes closed at a time when the vast majority of services transitioned to online only, many people found themselves unable to access critical services such as health, employment opportunities and benefits. In partnership with Newham Council, we quickly established a digital inclusion hub which helped to mitigate social and digital exclusion by improving access to digital devices, the internet and associated digital skills for disadvantaged individuals. We delivered both remote and face to face activities during this period.



*A Digital Inclusion volunteer gifting a device to a recipient and talking them through how to use it.*



3. Magnified loneliness and isolation – With lengthy national lockdowns and an absence of face to face support services, many vulnerable adults in Newham found themselves facing lonely and frightening circumstances, often exacerbated by bereavement, unemployment, depression / anxiety and low level mental health needs. Working with local residents, we moved quickly to establish Chat Newham, a free volunteer led support and listening telephone line which provided support on issues including access to food, local services and above all a friendly and trained volunteer to talk to in order to ease isolation and anxiety. At the beginning of 2021 this service transitioned into a partnership telephone befriending service called Connect Newham, led by Age UK East London and supported by SUBCO Trust, Cody Dock and ourselves.



*Some of our Chat Newham volunteer team display the free phone number for publicity*

Covid-19 also saw us engage with many individuals who have never previously accessed our services. These individuals live largely hand-to-mouth, with no formal status or prior interaction with UK statutory bodies. During this time demand for our foodbank also increased five-fold, serving 1200 individuals per month. This revealed the scale of individuals either too scared or unable to understand how to access state support. Our organisation has responded quickly to support such individuals.

In addition to developing a range of new services and dealing with new client groups, we also managed to modify and continue to deliver all regular services as documented below. We have managed to continue, and in some cases expand our service offerings through a combination of telephone, online and appropriately socially distanced face to face provision.

We have also continued to provide our supported housing services through this period, providing hot meals and additional wellbeing support for residents. Our carers, training and youth projects have adapted services successfully for online access, and our Refugee and Migrant Project (RAMP) casework has been conducted largely by telephone. The introduction of new and free immigration advice services in December 2020 has provided much needed support for members of our community.



### **Staff and volunteers through Covid-19**

In addition to the many difficulties posed by the pandemic, we have had the additional challenge of welcoming a new Chief Executive in mid-March 2020, just as the first national lockdown was announced. Peter Laing has settled well, providing effective and progressive leadership through what has been a tumultuous period for the charity.

Any organisation is only as impactful as its staff and volunteer teams, and the pandemic has certainly brought out the best in our committed team. Our priority as always has been the wellbeing of our staff and volunteer teams so that they can be supported to continue providing the best services to our beneficiaries. Like so many other charities through the pandemic period our teams have been affected in differing ways, with working patterns and locations disrupted, some facing significant additional demands on service provision, whilst others have had to cope with extended periods of furlough. Staff energy levels, morale and wellbeing have all been severely tested through 2020-21! Through this period we have increased support for staff and volunteers in a number of ways, including topping up to 100% the pay of all furloughed staff, providing access to PPE, regular Covid-19 testing and vaccinations, laptops and phones where needed, increased communications via regular team, 1-2-1 support meetings and a staff WhatsApp group. We have also offered free counselling and access to tech/cycle salary sacrifice schemes.

The decision of the board to invest in a new volunteer co-ordinator post has paid dividends with significant increases in volunteer numbers across most projects and increased capacity for the charity at a time when there are greater demands on our services.

Given the detrimental impact of Covid-19 on facility hire and other income we had to take the difficult decision to restructure the Support Services department, including making one member of staff redundant. '



Some of RP's staff and volunteers receiving long service awards in 2021

### **Digital**

Our business continuity plan was put into action with the onset of the pandemic and our cloud based IT infrastructure supported a reasonably smooth transition to home working, albeit with the requirement to update and supply some new IT equipment for staff. A total of 7 staff members were furloughed as part of the government's coronavirus job retention scheme, with the majority of these being facilities related staff affected by the enforced closure of our community facilities. At the time of writing all of our furloughed staff have now returned to work. Investments in our IT have allowed the majority of staff to work from home more regularly when required, however there have been some continued challenges with outdated equipment and infrastructure that will need tackling going forward.

### **Finances**

The financial impact of Covid-19 on our charity is still unfolding and will likely be quantified over many years to come. Our facility hire income has been significantly affected. Planned fundraising events and reduced individual giving across certain areas have also contributed to lost income. We have also incurred additional costs during this period, including foodbank operational costs, additional IT equipment, telephone costs and personal protective equipment costs for staff and volunteers.

Despite the challenging financial times, we are very grateful to all of our grant funders and commissioners who have taken a supportive and pragmatic approach to service delivery targets and outcomes whilst maintaining agreed payments. We have also been supported financially by a combination of the governments coronavirus job retention scheme, reduced lease rental payments thanks to our landlords the United Reform Church (URC), delayed VAT payments and reduced local rates. In addition to this we launched a joint Newham Coronavirus fundraising appeal with 4 other Newham Charities which raised over £13k. We also managed to secure additional crisis support grant funding to assist through this period, albeit short term in most cases. Through a combination of prudent financial management, additional grant income and reduced operating costs, over the financial year 2020-21 we will have made a surplus of £65,412.

### **Partnerships**

Throughout the pandemic we have been very proud to work much more closely in partnership with a number of other local organisations, including Newham Council, The Felix Project, RAMFEL, One Newham, Compost CIC, Community Links, Caritas Anchor House, Bonny Downs Community Association, East London Foundation Trust and many, many others. We would like to place on the record our sincere thanks to all our partner organisations through 2020-21.

### **Activities, Achievements & Performance 2020-21 - The impact we have supporting people to change their lives**

Our activities primarily support people in the London Borough of Newham and at our Trustee Away Day in May 2021 we reconfirmed our commitment to the people of Newham.

Our services taken together mean we provide a rich mix and wide range of types of support, but specifically focusing on people living in and around Newham. Very often when a person and their family is facing a crisis, they can be facing multiple issues. The Renewal Programme's breadth of knowledge and expertise means we can draw on our internal resources to offer someone the most personal and tailored support possible to address their needs in the round.

2021 sees us celebrate our 50<sup>th</sup> anniversary as an organisation. Over the past five decades, we've grown and adapted in line with the needs of our communities, however working with local people to tackle the underlying issues of poverty, disadvantage and vulnerability have remained constant through our existence. remain the same. We believe empowered people create stronger communities and strive to play our part in creating a stronger community in Newham through the life changing support we provide. We support a wide range of people who are facing challenges in their life – this could be because they might be a carer, a migrant or refugee, homeless, or unable to communicate because English isn't a language they know. We want to make Newham a place where everyone can achieve their potential, and where everyone feels involved in their community. This means working together to remove barriers, encourage aspiration, promote social integration and speak up for our community.

Although our work is open to all local residents, our core emphasis is on those who fall through the gaps of statutory and societal support, particularly those facing severe or multiple disadvantages. The Renewal Programme places a high value on supporting people without passing judgement on them. Although we do adopt referral criteria for our services in order to ensure resources are deployed to the most marginalised or disadvantaged, we provide our services without making a judgement as to how or why the beneficiary got to a difficult point in their life to start with. Our focus is on giving assistance and helping people achieve the tools to be more resilient in future.

## Monitoring our performance



In 2020 we adopted use of a cloud based monitoring and evaluation system called UPSHOT across the charity to better capture and evidence the impact of our work. This enables us to capture contact information, attendance data, case studies, surveys, media and timeline events to track key milestones and distance travelled. The charity uses a number of Key success indicators that are regularly monitored so that we are better able to explicitly measure and report on performance.

The Key Success Indicators cover:

- Numbers of beneficiaries supported in each of our services and the level of activities we deliver
- The number of referrals we make to external sources organisations
- Incidents and complaints
- Our ability to keep to budget, including monitoring our applications for grant funding
- Online analytics around our website and social media activity
- The level of our staff sickness

## Newham Community Renewal Programme Limited

### Trustees' annual report

#### For the year ended 31 March 2021

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In addition to UPSHOT we have also implemented a specialist system for our supported housing project called InForm which provides Tenancy management, Rents and rent schedules, Health and safety checks, Maintenance jobs and repairs and case management functionality.

#### **Review of mission, vision and values**

In 2020-21 we have gone through a process of reviewing our charity's mission, vision and values. We have included staff, beneficiaries, volunteers and trustees in this process. Our revised mission, vision and values are outlined below:

Vision statement - Vibrant and integrated Newham Communities where everyone has access to suitable jobs, homes, health and education.

Mission statement - To stand alongside those who struggle by inspiring hope and offering opportunities for connection, growth and progression.

Values - The following organisational values inspire us and guide our planning, our decision-making, and our daily work.

1. **Dignity** – treating everyone with kindness and respect
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3. **Collaboration** – working together to achieve more
4. **Empowerment** – co-creating opportunities for positive change

#### **Lived experience within Renewal Programme**

As an organisation we feel it is increasingly important to incorporate lived experience in our staff and volunteer teams. In early 2021 we therefore conducted a lived experience survey among staff and trustees with the following results:

<b>Renewal Programme lived experience survey Jan 2021</b>			
	Trustees	Staff	Across org
Affected by homelessness	6%	17%	14%
Refugee or migrant	11%	12%	11%
Foodbank use	6%	2%	3%
Carer	22%	19%	20%
Loneliness / isolation	11%	10%	10%
Involvement with children & YP	22%	23%	23%
Non english speaking adult	6%	4%	4%
Community adult education	17%	13%	14%
Total responses	100%	100%	100%
Total respondents	11	27	
Survey pool	11	40	
% respondents	100%	68%	

As part of our future plans we are keen to increase the level of lived experience on both our staff and governance teams.

### **Project delivery**

The following paragraphs give a picture of the people we support and the services we provide to them.

#### **Renewal Programme Training and Education.**



##### **Who we supported:**

Our adult education and training service delivered in partnership with the London Borough of Newham is for adults who have no or little English, or very low level of Maths and IT skills (often combined with not having English as a first language), who need to overcome this barrier in order to find employment or enter training, or simply to be able to support their family (such as helping children with homework or being able to engage with UK banking or statutory services.) We are particularly proud that we support people who may have lived in Newham for over 40 years without speaking English but with our support and encouragement find the courage to take the step to start to learn. The London Borough of Newham in the past has communicated solely in English and has not translated key documents, so it is vital that Newham residents have an understanding of English if they want to fully engage with the borough.

##### **What we delivered:**

Our programs are targeted at people for whom a large college situation might be daunting; our primary aim is to enable people to achieve recognised qualifications and to progress to further or higher education and employment.

Although our project was disrupted by the pandemic, we were able to transition very quickly onto online learning via video calls for students, however a number of learners missed out because they were digitally excluded and did not have the equipment and / or skills necessary to participate. The flip side of this was that we were able to attract new students via our new digital services. Our committed tutors also provided hard copy work packs and telephone support in order to deliver effectively through this period.

During the year we enrolled 490 unique learners over the academic year. There were a total of 10803 attendances at our classes in 2020-21. Courses provided included ESOL (English for Speakers of Other Languages), Maths and IT. 91% of our learners achieved a qualification and we are very proud of their achievements.



## **Renewal Programme Supported Housing**



### **Who we supported:**

Our supported housing service is aimed at people who have been homeless and who need some support to address the issues they are grappling with before they can manage to successfully live independently in the community. This includes people with drug or alcohol addiction, low levels of mental ill health or mild learning disabilities, people who have experienced domestic violence or trafficking, and people coming out of the criminal justice or care systems. We support people to gain the professional services they need alongside day to day living skills such as managing their finances and being able to cook for themselves.

### **What we delivered:**

Renewal Programme Supported Housing Service provides specialised support at our hostel for 31 homeless adults and at our second hostel for 11 homeless young people aged 18 to 25 years. Our aim is to equip tenants with the skills and confidence needed for independent living and then to support them in finding suitable accommodation. Our hostel work is funded through a contract with London Borough of Newham. Through the Covid-19 period we have continued to run all our hostel accommodation and have provided additional support to residents to help with their wellbeing. We have had to provide a more intense level of support for our vulnerable residents, many of who found themselves at greater risk of isolation and both mental and physical health challenges. Being able to provide food (including cooked meals) for our hostel residents has been utterly crucial to helping keep them safe and well through the lockdown periods of the pandemic. Through the course of the years we have been able to provide a total of 3410 meals to residents, helping them to remain on premises and safe as well as providing indirect and much needed financial support through the pandemic.

Works were completed in 2020 to install WIFI access points at both our hostels, including Providing 21 individual access points and associated works at a total cost of over £8k. Residents are delighted with the new facilities, with a resident at Barking Road saying:

*"The new WIFI is saving me money because I don't need to top up my mobile data nearly as much – thank you Renewal Programme!"*

In the year to 31 March 2021, 6 people achieved planned move on – this figure was severely hampered by Covid-19 as moving home was restricted for large parts of the year. In addition to this challenge, a number of tenants remain ready to move on but there continues to be an acute shortage of appropriate move-on accommodation in the area, which is hindering progress for many.



*Fresh fruit and vegetables provided for hostel residents and a barbeque*

*Tammy's story:*

*I found out about Supported Housing through Pause, who are another amazing charity. Without them, I wouldn't have anywhere to live. I found both charities incredibly supportive. Pause have enabled me to stay in contact with my child and the Supported Housing team make it possible for me to do this through sending and receiving letters.*

*I have always lived in Newham, but found that the access to the help I needed wasn't easy. I was nervous when I first moved in, although the Supported Housing team have a very hands-on approach, but I didn't know the other person who I was going to be living with. After a while, we became friends and three years ago, I was moved into my own space within the building. I've found that the more independence I gain, the more relaxed the team are with me because they know I am committed to bettering myself. I'm so much happier now.*

*Supported Housing have helped me massively, across the board. I find all of the staff supportive and their processes are amazing. Transitioning to new staff 18 months ago was hard, but now they're all like family to me.*

*I had previously completed a business admin course, so the staff introduced me to the Training and Education project. I was supposed to start work in Newham University Hospital but because of Covid-19, it was delayed. That's my next goal: to get work in the hospital. I just want to help people.*

*The Supported Housing project means everything to me; without them, I'd have nothing. I'd be on the streets. My key worker, Delia, is amazing.*

*Last year, we had a BBQ in the summer. Residents made all of the food and it really brought everyone together. I'd really like to get involved with more social opportunities and meet more the staff at the Renewal Programme, as well as volunteers and other residents.*

*I would love it if the Renewal Programme partnered with a counselling service; it's always good to talk to people, isn't it?*

### Renewal Programme Youth Service



#### **Who we support:**

We provide a wide range of support to young people, many of who would otherwise be roaming the streets on evenings and weekends, often citing difficult relationships at home or unsatisfactory housing conditions as the reason for staying out. Many of the young people have recently migrated to the UK and are still finding their feet, others find it difficult to engage fully with a formal academic education but can find fulfilling activities in areas such as sport and music. Such young people are vulnerable to exploitation by gangs and criminals, and other poor commercial practices such as purchasing dangerous skin care products on-line. It's well known that young people often live in fear of moving from one post code area to another, so being able to access appropriate activities in a place they regard as "safe" is vital.

#### **What we deliver:**

Our youth services help to prepare young people for life in today's world, divert them from anti-social behaviour and have fun through the provision of youth club and associated activities. We work in partnership with another local charity called Bonny Downs Community Association (BDCA) to deliver a targeted youth offer for the East Ham area of Newham. The service is delivered through a contract from London Borough of Newham and led by BDCA. The varied programme of activities has been co-produced with young people and the regular sessions delivered comprise of extra tuition/homework support, debating and discussion groups, sports activities, arts & crafts, games, consoles and volunteering the community. Cooking and safe spaces to make new friends were also highlighted as priorities for local young people.

In the year to 31 March 2021, 167 young people had participated in at least two of our activities, and we counted 618 instances of a young person joining one of our activities, coming from a very wide range of ethnic and cultural backgrounds. We also run a Youth Social Action and school holiday programme funded through East End Community Foundation. Through the Covid-19 period we have worked closely with Newham Council and BDCA to provide both online and appropriately socially distanced activities for young people. This included a consultation with over 100 young people about the impact of coronavirus on them. The results showed negative impacts on their learning, physical wellbeing and levels of motivation. Future activities are being developed in order to help combat these challenges. We have also seen that young people are being disproportionately affected by the pandemic, leading to a substantial and rapid increase in youth unemployment since spring 2020. Many have also found their education significantly affected by the pandemic and will struggle to enter or re-enter higher education and the labour market. We will continue to support young people on these issues in 2021/22 and beyond.

Feedback from young person taking part in the activities:

*JR aged 18: "I didn't know how much I would enjoy being part of the social action group, it was great fun and gave me the chance to try new things. It also forced me out of my comfort zone"*

*when I was chatting with local residents about ways to improve the environment-I really didn't want to do it at first but ended up being really confident about speaking with people"*



*Zoom session with local young people and a child making bird feeders*

Feedback from Parent:

*Dear Louise,  
Dropping you a line further to my conversations with you and the wonderful Haden and Joseph. I'm very happy and grateful to have met you all and commend your wonderful work. My son very much enjoyed his session and with some needs, he felt understood and accepted. This is a quality you can rarely find these days in professionals who run schemes for children and youth. I am hoping I can help in some way to carry on the wonderful work you all do. My son will be attending Monday, Tuesday and Friday. I hope to meet you on Monday if that's ok to discuss further. Have a great weekend.  
Kind regards,*



## **Renewal Programme Refugee and Migrant Service (RAMP)**



### **Who we support:**

People who have migrated to the UK through a whole range of routes and reasons, where their immigration status is either unclear, undocumented or not yet finalised. RAMP supports people who are in this situation and who are destitute or facing destitution. Often the individuals and families we support are homeless or in unsuitable accommodation, have serious health issues and may be suffering from the trauma of being trafficked or sexually abused or exploited. People in this situation are often very scared and do not know how to navigate or engage with statutory requirements. In the year to March 2021 we saw new clients from as far afield as Afghanistan, Albania, Bangladesh, Brazil, Bulgaria, Caribbean, China, Congo (DRC), Eritrea, Ethiopia, Germany, Ghana, Guinea, India, Iran, Iraq, Italy, Ivorian, Jamaica, Kenya, Kosovo, Liberia, Libya, Netherlands, Nigeria, Norwegian Pakistan, Philippines, Portugal, Romania, Sierra Leone, Somalia, Sri Lanka, Sudan, Syria, Senegalese, Trinidad and Tobago, Uganda, Zambia and Zimbabwe. Our clients represent a range of faiths, with Christian and Muslim making up the two biggest groups. With the advent of Brexit and the UK's withdrawal from the European Union, we have also recently started providing support for EU nationals seeking settled status and pre-settled status.

### **What we deliver:**

At RAMP we have been providing fresh and dry food, clothing, access to workshops, education and advice to residents in need for many years. RAMP foodbank and advice services have increased significantly as a direct result of Covid-19 and so 2020/21 saw a significant re-shaping of our RAMP project to cater for changing local needs.

### **Foodbank offer and community hub offer**



### Trustees' annual report

For the year ended 31 March 2021

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Given the rife food insecurity we increased our foodbank provision days to twice a week to cope with increased demand. We also established a new community hub provision alongside the foodbank in order to provide additional, welcoming and more holistic support to the community, including free refreshments, general advice and signposting and a digital hub with WIFI and laptop provision (see below). RAMP welcomed 284 new clients of whom 63.3% were women and 67.9% had children. We supported a total number of 748 people during the year. Of these 3.1% wanted support with their immigration status and therefore had no recourse to public funds or other means of income, 53% wanted support with destitution and 10% wanted support with housing. We also supported clients experiencing domestic violence and disability and health issues. We gave out over 5,000 food parcels to families facing destitution.

#### Welfare grants

Funded by the local authority, we administered a small microgrants scheme which was established to support individuals and families to self isolate more effectively. The grant amount was up to £200 and was targeted at those financially affected by Covid-19 in order to better support them to self isolate. In 2020-/21 we approved 304 microgrants amounting to £60,800 In addition to microgrants, 64 clients were supported to access individual welfare grants.

#### Immigration advice

Significantly we also became registered with the Office of the Immigration Services Commissioner (OISC) for the first time in our history, meaning we could directly provide legal advice at OISC level 3. We secured funding for a full time immigration advisor (OISC level 3) who dealt with 129 cases between Dec 2020 – Mar 2021. Additionally another member of our staff team is currently studying to become qualified at OISC level 1. We continue to work in partnership with legal advice organisation RAMFEL, and in 2020/21 referred 51 cases to them of which 15 secured their immigration status. In addition to this 10 people were assisted to access initial pro bono legal advice.

#### Digital Inclusion

A specific digital inclusion project was established to increase access to digital devices and data as well as deliver basic digital skills training to residents. Between November 2020 and March 2021 we gifted 35 laptop / tablet devices to residents, provided 34 people with 1-2-1 digital support and have engaged 12 digital champion volunteers to support this project.



*RAMP Case study –*

*A single 60 years old Italian lady, who had resided in the UK for the past 25 years sought our support for EU settled status. The client was referred to us last December by her GP, because she didn't know how to secure her status after Brexit and she didn't have any valid ID. Lack of progress with the Italian Embassy contributed to client's anxiety and she was already in receipt of a regular medical support for her depression. The client was worried that she will not be able to apply to the EUSS scheme on time ahead of the deadline at the end of June 2021.*

*We explained to the client implication of having no valid ID in line with the advice obtained from the EUSS resolution centre over the phone on the day of our consultation (it was recommended that the client submits the application and sends her expired ID by post along with the explanation why she cannot obtain the renewal of her passport). We supported the client to submit her application for settled status online.*

*In January the client received a certificate of application and shortly after this a status outcome letter granting her indefinite leave to remain in the UK. The original document was returned to the client and the client was instructed how to verify her online status by herself.*

*The client was very relieved, but resolution of her immigration matter did not improve her mood significantly and so we signposted her to Chat Newham, as we noticed that she enjoyed conversations about Italian music and travel. The client contacted us on 2 occasions since her case was concluded, expressing her gratitude for the support received.*

## **Renewal Programme Newham Carers' Network**

### **Who we support:**



People who are caring for a loved one, friend, family member or neighbour and who are unpaid for the care they provide. Many people do not recognise themselves as a "carer" because they are "only doing what they need to do for the person they love." However, taking the step of recognising themselves as a carer can help them enormously because they can then access the statutory funding that is available, identify tools and techniques to help themselves to keep healthy

in the face of the physical and mental burden of caring for someone, and help overcome the isolation that can occur when someone is trapped at home due to caring responsibilities. There were 14586 carers known to Adult Social Care in Newham according to the 2017/18 Newham Wellbeing Partnership Carers Strategy 2021 – 2024.

**What we deliver:**

We continue to support carers through our Lottery funded carers' health empowerment programme (CHEP), supporting carers to improve their physical and mental wellbeing. During year two of the Carers Health Empowerment Programme we have held 71 health and well-being workshops; 68 advocacy workshops and 3 condition management workshops. Altogether we reached 271 carers throughout the second year of the delivery of workshops, thereby exceeding our objective to support 200 carers a year.

Covid-19 has affected the delivery of our CHEP project, with activities moving onto video link in order to protect vulnerable family members who are dependent on the care they provide. This was in keeping with all carers sub groups within the borough who moved away from face to face provision to online platforms. Thanks to our funders the National Lottery, we managed to secure 12 laptops with associated training so that all participants could continue to be involved in the programme. We were therefore able to conduct 102 learning sessions via zoom over the year which is equal to an average of 306 core learning hours. We also delivered seven remote steering group sessions this year with an average of 14 hours.

Throughout the year we have supported learner carers with 1-1 coaching sessions, advanced communications skills, presentation skills, work shop delivery practice, power point training, zoom network training, planning for the future, mindfulness based on stress reduction and many more sessions. This year it has been very difficult to engage carers in the community to the agreed outcome levels because we could not have any/many face to face events. The effect that the pandemic has had on individuals and their families in the wider carer community has been significant, e.g. limited access to IT and the higher than expected demands that the CHEP training programme has put on learners given the limitations of the pandemic.



*Participants taking part in our Carers Health Empowerment Programme "Train the trainer" initiative in 2020.*

## Involving Volunteers

Being a charity facing increasing resource challenges means that volunteers have played an absolutely crucial role at the Renewal Programme team over the past year. The board agreed to invest in a volunteer co-ordinator and this has reaped significant rewards with a significant increase in the number of volunteers involved in our work (see below). In January 2021 we launched our "Connect Newham" Telephone Befriending Service for Newham residents aged 18+ and experiencing feelings of loneliness and isolation. Residents are matched with a trained volunteer befriender for an agreed number of calls. This service has been very well received and brings local people together through conversation so they can stay positive and connected. In summary over 100 volunteers were involved in our work as follows:

- 10 served as trustees on the Board of Management during the year.
- 9 carers volunteered as Carer Champions during the year, and 1 person volunteered in an administrative role with our Newham Carers Network team.
- 7 people who have benefitted from our RAMP service help migrants who need emergency supplies of food and clothing and provide friendship and moral support.
- 2 volunteers assist in administrative roles to help with our education work and another person supports administration for our senior dance group.
- 10 volunteers supported our City Bridge Trust older ladies English classes.
- 12 young leaders volunteered to assist with our youth service.
- 19 volunteers worked with isolated residents through our Connect Newham Programme.
- 39 Chat Newham volunteers facilitated phone support for isolated residents during Covid-19 lockdown.
- 4 housing clients volunteered in roles within our housing service, such as carrying out gardening duties.
- 6 volunteers work together to collect donations of food from Tesco Fareshare scheme.
- Teams of corporate volunteers supported us in other ways such as decorating and participating in Supermarket Sweep to support our Refugee and Migrant Food Bank.

### *Sandra's story:*

*My name is Sandra and I have worked within the Health and Social Care industry for many years. Although I am currently living in Kent, I used to live in London – working specifically in the boroughs of Newham and Tower Hamlets. I have worked with all age groups and individuals with varied disabilities and illnesses; my interests are caring for others, giving a listening ear to those who need my support, music, cooking, teaching, reading and travelling. When the pandemic hit, I was furloughed from my job. Being so used to working, I felt incredibly bored so I made the decision to volunteer my services whilst keeping safe. I did some research and when I found out that the Renewal Programme was looking for volunteers for Chat Newham, I got excited. This the beginning of a new journey for me.*

*The moment I saw the information online I knew I had to apply, as this was one of my area of interest. Lockdown meant many people became isolated, especially if they didn't have family and friends close by. This isn't good for mental health and wellbeing, however Chat Newham – the*

## Newham Community Renewal Programme Limited

### Trustees' annual report

For the year ended 31 March 2021

*support freephone line set up the Renewal Programme in April 2020 – encourages people to talk to others. I felt like, by volunteering, I was making a positive difference to the world, especially with the vulnerable and elderly. The Renewal Programme means a lot to me, in the sense that it's an organisation that clearly cares. It does so much for the community and provides many opportunities to individuals who can access the varied projects the charity offers.*

A  
big



*Thank you to Renewal Programme volunteers!*

### **Public Benefit**

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

The Renewal Programme is achieving public benefit through the delivery of services to those in need in the London Borough of Newham and the surrounding boroughs; its work provides support



to some of the neediest people of society, particularly those who are unlikely to find support from other statutory or third sector provision.

**Future plans**

2021/22 is an opportune time to review our strategy to help ensure that our work remains targeted and impactful, and so we will develop and publish a new 3 year strategic plan in 2021. This process will involve consultations with service users, residents, staff, volunteers, trustees, key stakeholders and partner organisations.

Many of our user groups have been affected in different ways by Covid-19 and the types and intensity of support required has changed. For example the pandemic has exposed the particular vulnerabilities of groups such as those with no recourse to public funds and BAME groups. The way we work with these groups is therefore likely to need to change going forward. We need to review and better understand the needs of our user groups and surrounding communities in light of Covid-19 to ensure that our mission, vision, values and service offerings remain relevant and impactful.

How we work, both internally and externally will also need to change going forward. As a front facing community development charity, we have obviously had to restrict physical access to our facilities and services. How we safely re-integrate our community of service users, staff and volunteers will be of utmost importance.

More than ever in a post Covid-19 world we are committed to incorporating technology more fully into our programs and communications thoughtfully, crafting a positive digital experience for our staff, volunteers and service users. We will concentrate on utilising technology to create new digital programs, boost organisational efficiency, enhance participant experience, support effective collaboration, and open untapped lines of revenue. We will ensure that our investments into digital will enhance and not diminish the human touch that has always defined the work of the Renewal Programme. We will support this aspiration by the development of a specific digital strategy.

## Financial Review

In summary the charity's financial results compared to the previous year were:

	2020-21	2019-20
Incoming resources	£1,706,580	£1,655,298
Resources expended	£1,641,168	£1,628,149
Total funds at 31 March	£802,238	£736,826
Overall (deficit)/Surplus for the year	£65,412	£27,149
Unrestricted reserves at 31 March	£431,955	£497,976
Restricted reserves at 31 March	£200,156	£68,723
Designated Funds at 31 March	£170,127	£170,127

The trustees anticipated a deficit in 2020-21 reflecting the significant detrimental impact of Covid-19 and the expected loss of the youth contract, so we are delighted to be able to do much better than our budget and end the year with a small surplus.

In the face of continuing challenges, we have prepared the budget for the coming year on a cautious basis and forecast a deficit for 2021-2022 of £132,433. Through Covid-19 we secured a number of short term grants to support critical community needs that we will need continuation funding, so for example our new immigration advice project will require sustainable funding sources beyond 2021/22. Securing grants and securing a more affordable base will both have a positive impact on the budget.

The charity does not have liabilities arising from and does not operate a defined benefit pension scheme for its staff.

The charity's current investment strategy is to hold financial assets in deposit accounts with an authorised financial institution. All financial assets are regarded as current assets in accordance with the reserves policy.

## Principal risks and uncertainties

The Board of Management (trustees) and Senior Management Team have undertaken a thorough assessment of the risks faced by the organisation and, explored mitigation of the risks identified. Our priority risk is effectively managing the many risks posed by Covid-19, including managing financially, along with a focus on health and safety and welfare of our service users, staff and volunteers. Elsewhere, the trustees have been satisfied that systems and procedures to manage risks have been adopted. The risk register is reviewed at least bi-annually. The trustees have also participated in facilitated away days as part of the assessment process.



These principle risks the trustees have identified and the mitigations for each risk:

<p>Covid-19 global pandemic</p>	<ul style="list-style-type: none"> <li>• Trustees acknowledge that there are ongoing and uncertain operational and financial risks involved with Covid-19, depending on how long the pandemic lasts.</li> <li>• We will work to ensure all staff, volunteers, service users and hirers adhere to government and public health guidance in order to minimise risks of infection. Documented risk assessments and management plans to be put in place for all organisational activities and appropriate signage, personal protective equipment and appropriate communications to be used in all facilities.</li> <li>• We will seek to secure specific Covid-19 recovery resources to support people and communities impacted.</li> </ul>
<p>Financial sustainability through generating sufficient income and keeping costs low</p>	<ul style="list-style-type: none"> <li>• Past programme of cost cutting and outsourcing, focused on back office and over heads.</li> <li>• Investment in infrastructure to improve future income e.g. new website and donation handling facilities and development of digital presence. The charity is looking to now maximise new sources of income from the website and fundraising, grant applications and considering alternative approaches such as forming partnerships.</li> <li>• Previous programme of reducing use of multiple premises for the charity operations, and thereby reducing exposure to fluctuating or unexpected building costs. The charity is now examining options for the head office site to identify future cost savings.</li> </ul>
<p>Limited remaining time on Lease at main premises</p>	<ul style="list-style-type: none"> <li>• Ongoing negotiations with landlords to secure lease extension.</li> <li>• Continue to explore other option to move premises.</li> </ul>
<p>Health and Safety of service users, staff, volunteers, people using our facilities.</p>	<ul style="list-style-type: none"> <li>• Focus on improving and maintaining safety in our buildings and monitoring ongoing programme of work and safety checks</li> <li>• Engagement of professional advice regarding our health and safety requirements.</li> <li>• Appropriate training for staff.</li> <li>• Involving staff across the charity in regular Safety First meetings.</li> </ul>
<p>Reliance on London Borough of Newham as a funder and managing uncertainties around contracts</p>	<ul style="list-style-type: none"> <li>• The Chief Executive has sought to build positive relationships with senior figures at the Council. The charity continues to try to build alternative sources of income from fundraising etc. to balance this dependency on local authority funding.</li> </ul>
<p>Safeguarding</p>	<ul style="list-style-type: none"> <li>• The charity regularly refreshes its Child and Adult Safeguarding policies. The trustees will continue to review the charity's approach to safeguarding to identify any further best practice to</li> </ul>

	implement, having held a discussion on safeguarding at a Board away day in July 2021.
Housing Services	<ul style="list-style-type: none"><li>• The charity has been focusing on the management of the housing service tenant debt and voids. Our efforts have borne fruit and our management of housing debts and voids is significantly better than previous years and has contributed to our financial surplus. We are now focusing on improving other areas of quality of service and exploring with the Council how we might contribute to the development of the Council's response to homelessness in the borough.</li></ul>
Loss of key personnel and organisational knowledge	<ul style="list-style-type: none"><li>• Effective strategies to recruit and retain both staff, volunteers and trustees.</li><li>• Investment in workforce training, wellbeing and support structures.</li><li>• Become a London Living Wage employer.</li></ul>

## Management of Personal Data

The charity continues to take its responsibilities under GDPR legislation very seriously. Each team has prepared a Personal Data Impact Assessment to identify any personal data the team worked with, and checked compliance with the new regulations. An action plan was prepared by each team. All staff and volunteers have taken part in training to check their understanding about personal data and confidentiality, and to support staff and volunteers to improve their awareness of how personal data can be lost, even unintentionally.

## Reserves policy

The Board aims to hold three to six months' expenditure equivalent to between £400,000 and £800,000 as current assets within unrestricted reserves, in accordance with the charity's Reserves Policy. At the year-end there were general unrestricted reserves of £431,955.

The reserve held is required to meet potential entitlements to severance pay if that were to crystallise at the current time, plus the cost of fulfilling contracts for utilities, rent etc. during the notice period required at the charity's properties. Ensuring there are sufficient funds to cover severance pay is essential due to the risk that contracts could come to an end and not be renewed, plus allowing the time to manage an orderly consultation period and exit for staff.

In 2018–2019 The Board decided to allocate a reserve of £100,000 to enable the charity to manage any future significant structural change arising through the requirement to move premises or the development of our housing service.

The Board aims to maintain unrestricted reserves at the current time to improve resilience in the event of crystallisation of risks with abnormal impact, such as Covid-19 or loss of a major contract for services. There is a detailed calculation of the funds required to meet contract commitments.

## Structure, governance and management

Newham Community Renewal Programme ("The Renewal Programme") is a company limited by guarantee and a registered charity. The company was incorporated on 31 August 1977 and registered as a charity on 5 June 1978. The objects of the Renewal Programme are set out in its governing instrument, the Memorandum and Articles of Association, as modified by the Companies Act 2006.

The governing body of the Renewal Programme are the trustees, known as the Board of Management (Board); members of the Board are non-executive and unpaid. The Board meets ten times a year and retains full and effective control over the company; it monitors the performance of senior management and reviews the quality, effectiveness and timeliness of information provided by the senior management. It takes the lead in major strategic decisions and has ultimate responsibility for the conduct and financial stability of the Renewal Programme. For the purposes of the Companies Act, the Board of Management is considered to be the Board of Directors of Newham Community Renewal Programme Ltd. Members of the Board are considered to be the Directors.

The Board may consist of not more than 20 members. Members are appointed for a term of 3 years. Every year, the longest serving one third of members must retire but are eligible for re-election.

Trustees may reasonably claim out of pocket expenses incurred such as for travel or training courses.

The Board is responsible for:

- Defining the ethos and direction of The Renewal Programme;
- Setting and monitoring Renewal Programme policies;
- Employing all staff, including recruitment and staff development;
- Leasing or purchasing all premises used by the Programme;
- Applying for grants and holding funds, holding of contracts;
- Approving budgets and work plans for each area of work; and
- Appointing and monitoring the work of each of its sub-committees.

The Board delegates the management of the company to the Senior Management Team which comprises the Chief Executive (Peter Laing) and the Directors (Louise Vera, Steve Wyatt (until July 2021) and Damian Callender). (The titles of senior managers may include the word 'director' although these individuals are not Directors of the Renewal Programme under the Companies Act).

More biographies and more information about the Trustees and the Senior Management Team can be found on the charity's website [www.renewalprogramme.org.uk](http://www.renewalprogramme.org.uk)

## Appointment of trustees

New trustees are recruited either by word of mouth, advertisement or via East London Business Alliance which is an organisation engaged in matching business volunteers with charities in the area. All prospective trustees are invited to attend an informal interview, and a meeting of the Board as observers, spend some time with the Chief Executive and are taken on a tour of The Renewal Programme before being formally asked to become members of the organisation and of the Board. References are taken up and a DBS check is completed.

Alex Skourtis and Molly Patten joined the Board in December 2020 and bring experience from the financial and business sectors. The Board were delighted that Amma Antwi-Yeboah agreed to continue as vice chair and Ifeoma Okafor and Lois Lindley as treasurer and vice treasurer respectively at the charity's AGM in April 2020 – the charity is blessed to have such a strength of skills to draw on.

## Trustee induction and training

Trustees are kept regularly informed of suitable training offered from a range of organisations including Sayer Vincent, BWB legal firm and NCVO amongst others, covering a wide selection of subjects such as legal, finance and trustee responsibilities. Trustees are able to recover their cost of travel and the course fee.

## Related parties and relationships with other organisations

The charity does not have any related or subsidiary undertakings. The charity is a member of the Youth Provider Partnership Community Interest Company through which the charity operates in partnership with 5 other local charities to deliver the contract for youth services across the London Borough of Newham, and is also a founding member of One Newham, A CIO established to support collaborative working across the voluntary sector in Newham .

## Remuneration policy for key management personnel

The charity operates according to a pay scale that was refreshed on 1<sup>st</sup> April 2017. The charity aspires to be a London Living Wage employer and had planned to make this change over a 2 –year period. With the rise of the London Living Wage each year, implementing the increase has been challenging and has taken us longer than we hoped. The Trustees approved that from 1<sup>st</sup> April 2020 the London Living Wage will be implemented in full, which it has been, however we have not yet secured our formal accreditation from the Living Wage Foundation.

The charity does not operate any kind of performance pay arrangement. The salary of the Chief Executive on appointment was set at £70,000 per annum by the Board having reviewed salaries for Chief Executives in similar organisations.

## Funds held as custodian trustee on behalf of others

The charity supports our beneficiaries to make applications for personal welfare grants to other organisations. If these are paid to The Renewal Programme bank account, they are usually paid directly and immediately to the beneficiaries in question.

At the year end the charity was holding £128 on behalf of Beaconsfield Team Ministry. Beaconsfield Team Ministry intend for this money to be given to an individual in need of welfare support. The amount is shown on the balance sheet, and spending of the amount is decided by the Beaconsfield Team Ministry.

## Fundraising Governance and Practice

The Renewal Programme has recently appointed 2 members of staff to focus on our fundraising efforts, at 1.5 FTE. The task of fundraising also jointly sits with each senior manager as part of their overall responsibility for delivering and funding their services. Their focus has been on securing contracts or grants from the local authority and grant funding bodies. The charity has been fortunate to have long standing support from a number of churches both in Newham and much further afield, who have freely given financial support to the charity for many years.

As part of the charity's future plans, a greater focus on community fundraising has been developed to ensure the charity has a sustainable flow of income from a variety of sources. Covid-19 saw an increase in giving to the charity. As the focus on fundraising is growing, we are continuing to ensure that effective governance is in place and are members of the fundraising regulator. During the year a new staff member was appointed who has digital and social media communication skills, and the focus of their role is to assist the charity to increase its income from on-line donations through an enhanced digital and social media communications strategy.

The charity has not received any fundraising complaints during the period and has not recorded or identified any areas which are not compliant with the code. Also we do not currently have a programme of direct mail, and our relationships with our supporters come from partnerships and relationships with the local community. We know the majority of our supporters well, and would be aware of anyone requiring additional support due to their vulnerability or frailty.

## Charity Governance

The Trustee Board of Management has considered in detail the Charity Governance Code for larger charities and the 7 principles contained within the Code. The Board considers that Trustees individually and collectively are actively and positively involved in the running of the charity. This is achieved through the regular meetings of the Board, plus the opportunity for trustees to attend meetings such as Senior Management Team meetings and contribute towards specific projects. The Board considers that it has the right balance in terms of delegation to the senior management team and avoiding blurring this boundary, whilst also providing proactive support.

As part of developing the charity's Governance Policy, the Board considered the role of committees and working groups. A formal Finance and Funding sub-committee operates to support the Board with detailed consideration of the charity's financial matters. A Property Committee has also been formed on a temporary basis to support the more detailed deliberation of options concerning the charity's head office.

## Statement of responsibilities of the trustees

The Board members (who are also trustees and directors of Newham Community Renewal Programme for the purposes of company law) are responsible for preparing the report of the Board of Management and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Board members are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Board are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Board of Management are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware
- The Board members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information

The Board members are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.



## **Newham Community Renewal Programme Limited**

### **Trustees' annual report**

**For the year ended 31 March 2021**

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Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 March 2021 was 10 (2020: 10). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

### **Auditor**

Sayer Vincent LLP was re-appointed as the charitable company's auditor during the year and has expressed its willingness to continue in that capacity.

Approved by the Board of Management on 8 November 2021 and signed on its behalf by

Arnold Ridout  
Chair

Ifeoma Okafor  
Treasurer

## Independent auditors' report

To the members of

**Newham Community Renewal Programme Limited**

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### Opinion

We have audited the financial statements of Newham Community Renewal Programme Limited (the 'charitable company') for the year ended 31 March 2021 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- Have been prepared in accordance with the requirements of the Companies Act 2006

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on Newham Community Renewal Programme's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## Independent auditors' report

To the members of

**Newham Community Renewal Programme Limited**

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### Other Information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the trustees' annual report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- The trustees' annual report, including the strategic report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' annual report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- Adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- The financial statements are not in agreement with the accounting records and returns; or
- Certain disclosures of trustees' remuneration specified by law are not made; or
- We have not received all the information and explanations we require for our audit; or
- The directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' annual report and from the requirement to prepare a strategic report.

## **Independent auditors' report**

**To the members of**

**Newham Community Renewal Programme Limited**

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### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities set out in the trustees' annual report, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud are set out below.

### **Capability of the audit in detecting irregularities**

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- We enquired of management and the board of trustees, which included obtaining and reviewing supporting documentation, concerning the charity's policies and procedures relating to:
  - Identifying, evaluating, and complying with laws and regulations and whether they were aware of any instances of non-compliance;
  - Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected, or alleged fraud;
  - The internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations.
- We inspected the minutes of meetings of those charged with governance.

## Independent auditors' report

To the members of

### Newham Community Renewal Programme Limited

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- We obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on those laws and regulations that had a material effect on the financial statements or that had a fundamental effect on the operations of the charity from our professional and sector experience.
- We communicated applicable laws and regulations throughout the audit team and remained alert to any indications of non-compliance throughout the audit.
- We reviewed any reports made to regulators.
- We reviewed the financial statement disclosures and tested these to supporting documentation to assess compliance with applicable laws and regulations.
- We performed analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments, assessed whether the judgements made in making accounting estimates are indicative of a potential bias and tested significant transactions that are unusual or those outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## Use of our report

This report is made solely to the charitable company's members as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Joanna Pittman (Senior statutory auditor)

19 November 2021

for and on behalf of Sayer Vincent LLP, Statutory Auditor  
Invicta House, 108-114 Golden Lane, LONDON, EC1Y 0TL

## Newham Community Renewal Programme Limited

### Statement of Financial Activities (incorporating an income and expenditure account)

#### For the year ended 31st March 2021

	Note	Restricted funds £	Unrestricted funds £	2021 Total £	2020 Total £
<b>Income</b>					
<i>Income from</i>					
Donations and Legacies		-	23,861	<b>23,861</b>	21,226
Other Trading Activities		-	-	-	69
Interest income		-	1,034	<b>1,034</b>	3,893
Other income		-	-	-	70,127
Government Furlough Grant		-	64,542	<b>64,542</b>	-
<i>Income from charitable activities</i>					
RP Training and Education	2	43,530	230,420	<b>273,950</b>	285,119
RAMP		215,891	35,852	<b>251,743</b>	82,860
RP Housing Services		50,703	794,053	<b>844,756</b>	810,571
Newham Carers' Network		88,576	-	<b>88,576</b>	149,650
RP Youth Services		22,000	18,000	<b>40,000</b>	135,857
Community Facilities		-	15,223	<b>15,223</b>	94,676
Positive Activities		54,562	-	<b>54,562</b>	1,250
Share & Give		29,620	18,713	<b>48,333</b>	-
<b>Total income</b>		<b>504,882</b>	<b>1,201,697</b>	<b>1,706,580</b>	<b>1,655,298</b>
<b>Expenditure</b>					
<i>Expenditure on raising funds</i>					
		-	70	<b>70</b>	11,409
<i>Expenditure on charitable activities</i>					
RP Training and Education		47,423	168,803	<b>216,226</b>	237,640
RAMP		150,744	17,416	<b>168,160</b>	103,793
RP Housing Services		43,873	839,032	<b>882,905</b>	868,978
Newham Carers' Network		88,635	738	<b>89,373</b>	137,993
RP Youth Services		7,267	18,580	<b>25,847</b>	119,398
Community Facilities		-	180,181	<b>180,181</b>	141,245
Share & Give		11,016	17,961	<b>28,977</b>	-
Positive Activities		24,490	24,939	<b>49,429</b>	7,705
<b>Total expenditure</b>	3	<b>373,450</b>	<b>1,267,718</b>	<b>1,641,168</b>	<b>1,628,149</b>
Net income / (expenditure) for the year	6	131,433	(66,021)	<b>65,412</b>	27,149
Transfers between funds		-	-	-	-
Net movement in funds		131,433	(66,021)	<b>65,412</b>	27,149
Funds at 1 April 2020		68,723	668,103	<b>736,826</b>	709,677
<b>Funds at 31 March 2021</b>	12	<b>200,156</b>	<b>602,082</b>	<b>802,238</b>	<b>736,826</b>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.



## Newham Community Renewal Programme Limited

### Balance sheet

Company no. 1327924

As at 31st March 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets	9	16,056	2,783
		<u>16,056</u>	<u>2,783</u>
<b>Current assets</b>			
Debtors	10	177,086	367,348
Short-term deposit		362,182	361,213
Cash at bank and in hand		508,944	393,458
		<u>1,048,212</u>	<u>1,122,019</u>
<b>Creditors: amounts due within one year</b>	11	<u>(262,030)</u>	<u>(387,976)</u>
<b>Net current assets</b>		<u>786,182</u>	<u>734,043</u>
<b>Net assets</b>		<u>802,238</u>	<u>736,826</u>
<b>Funds</b>			
Restricted funds			
Revenue		200,156	68,723
Designated Funds			
Property Reserve		100,000	100,000
Services Reserve		70,127	70,127
Unrestricted funds			
General		431,955	497,976
<b>Total funds</b>	12,13	<u>802,238</u>	<u>736,826</u>

Approved by the Board of Management on 8th November 2021 and signed on its behalf by:

Arnold Ridout  
Chair  
08 November 2021

## Newham Community Renewal Programme Limited

### Statement of Cashflows

For the year ended 31st March 2021

	2021		2020	
	£	£	£	£
<b>Cash flows from operating activities:</b>				
Net income/(expenditure) for the year	65,412		27,149	
Adjustments for:				
Depreciation charges	3,817		2,406	
Interest from short term deposit	(969)		(3,231)	
(Increase)/decrease in debtors	190,262		(183,048)	
Increase/(decrease) in creditors	(125,946)		195,793	
	<u>          </u>		<u>          </u>	
<b>Net cash provided by (used in) operating activities</b>		<b>132,576</b>		<b>39,069</b>
<b>Cash flows from investing activities:</b>				
Proceeds from the sale of property, plant and equipment	-		-	
Purchase of tangible fixed assets	(17,090)		(649)	
	<u>          </u>		<u>          </u>	
<b>Net cash provided by (used in) investing activities</b>		<b>(17,090)</b>		<b>(649)</b>
		<u>          </u>		<u>          </u>
Change in cash and cash equivalents in the year		<b>115,486</b>		<b>38,420</b>
Cash and cash equivalents at the beginning of the year		<b>393,458</b>		<b>355,038</b>
		<u>          </u>		<u>          </u>
Cash and cash equivalents at the end of the year		<b>508,944</b>		<b>393,458</b>
		<u>          </u>		<u>          </u>

## Newham Community Renewal Programme Limited

### Notes to the financial statements

#### For the year ended 31st March 2021

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#### 1 Accounting policies

##### a) Statutory information

Newham Community Renewal Programme Limited is a charitable company limited by guarantee and is incorporated in England and Wales.

The registered office address and principal place of business is 395 High Street North, Manor Park, London E12 6PG.

##### b) Convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the Charity's forecasts and projections. After making enquiries the trustees have concluded that there is a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Charity therefore continues to adopt the going concern basis in preparing its financial statements.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

##### c) Donations and Legacies

Donations, legacies and gifts are included in full in the statement of financial activities when receivable. Volunteer time is not included in the financial statements.

##### d) Grants and Commissioned Services income recognition

Income from grants and commissioned services is recognised in full in the statement of financial activities in the year in which the income is receivable.

##### e) Rental income recognition

Rental income is included in full in the statement of financial activities when receivable. Contractual and fee income is recognised in the financial statements to the extent that entitlement had been earned at the year end through performance of the contract.

##### f) Deferred income

Where unconditional entitlement to income receivable is dependent upon fulfilment of conditions within the charity's control, the incoming resources are recognised when there is sufficient evidence that conditions will be met. Where there is uncertainty as to whether the charity can meet such conditions the incoming resource is deferred.

##### g) Grants for the purchase of fixed assets

Grants for the purchase of fixed assets are credited to restricted incoming resources when receivable. Depreciation of fixed assets purchased with such grants is charged against the restricted fund. Where a fixed asset is donated to the charity for its own use, it is treated in a similar way to a restricted grant.

## Newham Community Renewal Programme Limited

### Notes to the financial statements

For the year ended 31st March 2021

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#### 1 Accounting policies (continued)

##### h) Expenditure

Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

Expenditure is allocated to the particular activity where the cost relates directly to that activity. Support costs include the salary and overhead costs not directly related to the charitable activity and Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities. Support costs and Governance costs are allocated to the charitable activities in proportion to direct staff costs as follows:

	2021
RP Training and Education	16.13%
Community Facilities	14.39%
RAMP	5.07%
RP Housing Services	51.14%
Newham Carers' Network	6.11%
RP Youth Services	2.00%
Share & Give	2.02%
Positive Activities	3.14%
	<u>100.00%</u>

Expenditure on raising funds relate to the costs incurred by the charitable company in raising funds for the charitable work.

##### i) Depreciation

Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Furniture, fixtures and fittings	20% straight line
Office equipment	25% straight line
Leasehold property	over the life of the lease

Items of equipment are capitalised where the purchase price exceeds £500. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities. Assets are reviewed for impairment if circumstances indicate their carrying value may exceed their net realisable value and value in use.

##### j) Restricted funds

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs.

##### k) Unrestricted funds

Unrestricted funds are donations and other income receivable or generated for the objects of the charity.

##### l) Reserve transfers

Transfers from general to restricted funds are made to cover funding shortfalls on restricted activities.

##### m) Leased assets

Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities on a straight line basis over the length of the lease.

##### n) Pension scheme

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable under the scheme by the charitable company to the fund. The charitable company has no liability under the scheme other than for the payment of those contributions.

##### o) Donated goods

Donated goods represent assets donated for distribution or use by the charity. Assets given for distribution are recognised as incoming resources only when distributed. Assets given for use by the charity are recognised when receivable. Donated goods are valued at the amount actually realised from the disposal of the assets or at the price the charity would otherwise have paid for the assets.

**1. Accounting policies (continued)**

**p) Financial Instruments**

Financial assets such as cash and debtors are measured at their present value of the amounts receivable, less an allowance for the expected level of doubtful receivables. Financial liabilities such as trade creditors, loans and finance leases are measured at the present value of the obligation. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**q) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**r) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

**s) Short term deposits**

Short term deposits includes cash balances that are invested in accounts with a maturity date of between 3 and 12 months.

**t) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Newham Community Renewal Programme Limited

Notes to the financial statements

For the year ended 31st March 2021

2a Income from charitable activities – Current Year

Restricted income

	RAMP £	Newham Carers' Network £	RP Youth Services £	RP Training and Education £	RP Housing £	Share & Give £	Positive Activities £	2021 £
Big Lottery Fund	-	88,576	-	-	-	-	-	88,576
Charities Trust (Barclays)	9,000	-	15,500	7,500	18,419	16,400	33,181	100,000
City Bridge Trust	-	-	-	20,128	-	-	-	20,128
Community Links	-	-	-	2,500	-	-	-	2,500
Digital Inclusion	15,351	-	-	-	-	-	-	15,351
East End Community Foundation	10,000	-	6,000	-	-	-	10,000	26,000
East End Community Fund London Community Response Fund	-	-	-	-	-	-	-	-
Greater Change	-	-	-	-	400	-	-	400
Jack Petchey	-	-	500	-	-	-	-	500
London Borough of Newham	8,522	-	-	-	-	5,800	-	14,322
London Over the Border Food Grant received Feb 19 & Feb 20	10,000	-	-	-	-	-	-	10,000
London Immigration	24,999	-	-	-	-	-	-	24,999
Mercers	-	-	-	-	-	6,920	-	6,920
MHCLG	-	-	-	9,150	-	-	-	9,150
Microgrant funding	61,850	-	-	-	-	-	-	61,850
Society of the Sacred Heart Food	4,000	-	-	-	-	-	-	4,000
South West Ham Child Welfare Society	2,800	-	-	-	-	-	-	2,800
Trust for London	48,133	-	-	-	-	-	-	48,133
The Language Shop	-	-	-	4,252	-	-	-	4,252
The National Lottery	21,235	-	-	-	31,884	500	11,381	65,000
<b>Total restricted income</b>	<b>215,891</b>	<b>88,576</b>	<b>22,000</b>	<b>43,530</b>	<b>50,703</b>	<b>29,620</b>	<b>54,562</b>	<b>504,882</b>



Newham Community Renewal Programme Limited

Notes to the financial statements

For the year ended 31st March 2021

2b Income from charitable activities – Prior Year

Restricted income

	RAMP £	Newham Carers' Network £	RP Youth Services £	RP Training and Education £	RP Housing £	Share & Give £	Positive Activities £	2020 £
Big Lottery Fund	-	88,000	-	-	-	-	-	88,000
City Bridge Trust	-	-	-	14,901	-	-	-	14,901
East End Community Foundation	-	-	10,000	-	-	-	-	10,000
Isla Project	2,500	-	-	-	-	-	-	2,500
Jack Petchey Foundation	-	-	2,000	-	-	-	-	2,000
The Language Shop	-	-	-	8,068	-	-	-	8,068
London Over the Border Food Grant	10,000	-	-	-	-	-	-	10,000
Souter	3,000	-	-	-	-	-	-	3,000
Mercers	-	-	-	27,790	-	-	-	27,790
The Society of the Sacred Heart	4,000	-	-	-	-	-	-	4,000
Community Links	-	-	-	3,000	-	-	-	3,000
South West Ham Child Society	6,500	-	-	-	-	-	-	6,500
Grant for Hostel tenants	-	-	-	-	1,478	-	-	1,478
Trust for London	39,400	-	-	-	-	-	-	39,400
The Protection Approach	-	-	-	-	-	-	1,000	1,000
Other (Welfare Grants below £500)	-	-	-	200	-	-	250	450
<b>Total restricted income</b>	<b>65,400</b>	<b>88,000</b>	<b>12,000</b>	<b>53,959</b>	<b>1,478</b>	<b>-</b>	<b>1,250</b>	<b>222,087</b>

Newham Community Renewal Programme Limited

Notes to the financial statements

For the year ended 31st March 2021

2 Income from charitable activities (continued)

Unrestricted income

	RAMP £	Newham Carers' Network £	RP Youth Services £	RP Training and Education £	RP Housing £	Share & Give £	Community Facilities £	2021 £	2020 £
London Borough of Newham	-	-	5,000	229,885	159,879	18,713	-	413,477	551,292
Fee Income & Other Income	420	-	-	310	633,024	-	15,223	648,977	766,754
Donations - Individuals and organisations	35,381	-	-	200	1,050	-	-	36,631	19,850
Other	51	-	13,000	25	100	-	-	13,176	-
<b>Total unrestricted income from charitable activities</b>	<b>35,852</b>	<b>-</b>	<b>18,000</b>	<b>230,420</b>	<b>794,053</b>	<b>18,713</b>	<b>15,223</b>	<b>1,112,261</b>	<b>1,337,896</b>
Voluntary Income								23,861	21,226
Fee income								-	69
Interest income from short term deposit								969	3,231
Interest income other								65	662
Other Income								-	70,127
<b>Total unrestricted income from raising funds</b>								<b>24,895</b>	<b>95,315</b>
<b>Government Furlough Grant</b>								<b>64,542</b>	<b>-</b>
<b>Total unrestricted income</b>								<b>1,201,697</b>	<b>1,433,211</b>

Newham Community Renewal Programme Limited

Notes to the financial statements

For the year ended 31st March 2021

3a Total Expenditure – Current Year

	Cost of Raising funds £	Support services £	RP Training and Education £	RAMP £	RP Housing Services £	Newham Carers' Network £	RP Youth Services £	Community Facilities (395) £	Share & Give £	Positive Activities £	2021 £	
Staff costs (note 4)	-	263,265	114,895	36,120	364,223	43,507	14,274	102,524	14,356	22,362	<b>975,526</b>	
<b>Project costs</b>												
Activities & other	-	7,694	3,644	88,775	236,985	11,045	1,980	3,428	1,150	2,745	<b>357,446</b>	
Consultancy & outsource costs	-	42,007	-	10,665	-	-	-	-	-	-	<b>52,672</b>	
Bad debt expense	-	-	-	-	15,214	-	-	-	-	-	<b>15,214</b>	
Equipment Maintenance	-	-	-	-	-	-	-	-	-	-	<b>-</b>	
Publicity & subscriptions	-	1,205	60	-	991	113	751	-	4,693	1,470	<b>9,283</b>	
<b>Overheads</b>												
Office costs	70	62,975	9	590	16,244	686	633	706	521	2,528	<b>84,962</b>	
Premises cost	-	21,134	31,538	11,236	70,198	9,000	-	14,318	-	7,462	<b>164,886</b>	
Depreciation	-	3,577	-	-	-	-	-	240	-	-	<b>3,817</b>	
Audit fees	-	7,790	-	-	-	-	-	-	-	-	<b>7,790</b>	
	<b>70</b>	<b>409,647</b>	<b>150,146</b>	<b>147,386</b>	<b>673,427</b>	<b>64,351</b>	<b>17,638</b>	<b>121,216</b>	<b>20,720</b>	<b>36,567</b>	<b>1,641,168</b>	
Allocation*	-	-	409,647	66,080	20,774	209,478	25,022	8,209	58,965	8,257	12,862	-
<b>Expenditure</b>	<b>70</b>	<b>-</b>	<b>216,226</b>	<b>168,160</b>	<b>882,905</b>	<b>89,373</b>	<b>25,847</b>	<b>180,181</b>	<b>28,977</b>	<b>49,429</b>	<b>1,641,168</b>	

\*Costs have been apportioned based on staff costs for each service area.

Newham Community Renewal Programme Limited

Notes to the financial statements

For the year ended 31st March 2021

3b Total Expenditure – Prior Year

	Cost of Raising funds £	Support services £	RP Training and Education £	RAMP £	RP Housing Services £	Newham Carers' Network £	RP Youth Services £	Community Facilities (395) £	Share & Give £	Positive Activities £	2020 £
Staff costs (note 4)	-	205,213	123,663	30,259	360,193	73,728	62,923	86,639	-	4,170	<b>946,788</b>
<b>Project costs</b>											
Activities & other	-	3,400	24,684	36,919	210,832	7,581	20,054	1,688	-	-	<b>305,158</b>
Consultancy & outsource costs	-	45,953	700	-	-	2,045	-	-	-	-	<b>48,698</b>
Bad debt expense	-	-	-	-	27,446	-	-	-	-	-	<b>27,446</b>
Equipment Maintenance	-	1,517	-	-	460	-	-	-	-	-	<b>1,977</b>
Publicity & subscriptions	-	2,317	400	-	333	535	173	-	-	290	<b>4,048</b>
<b>Overheads</b>											
Office costs	11,409	62,942	892	-	9,505	647	422	3,819	-	474	<b>90,100</b>
Premises cost	-	9,429	30,335	22,676	94,313	19,500	5,728	9,058	-	850	<b>191,889</b>
Depreciation	-	1,152	-	-	-	-	1,117	137	-	-	<b>2,406</b>
Audit fees	-	9,630	-	-	-	-	-	-	-	-	<b>9,630</b>
	<b>11,409</b>	<b>341,553</b>	<b>180,674</b>	<b>89,854</b>	<b>703,082</b>	<b>104,036</b>	<b>90,417</b>	<b>101,341</b>	<b>-</b>	<b>5,784</b>	<b>1,628,150</b>
Allocation*	-	341,553	56,956	13,937	165,896	33,957	28,981	39,904	-	1,921	<b>(1)</b>
<b>Expenditure</b>	<b>11,409</b>	<b>-</b>	<b>237,630</b>	<b>103,791</b>	<b>868,978</b>	<b>137,993</b>	<b>119,398</b>	<b>141,245</b>	<b>-</b>	<b>7,705</b>	<b>1,628,149</b>

\*Costs have been apportioned based on staff costs for each service area.

## Newham Community Renewal Programme Limited

### Notes to the financial statements

#### For the year ended 31st March 2021

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#### 4 Staff costs

The average number of employees calculated during the year was:

(Staff numbers are included on a headcount basis and do not take into account part time working)

	2021 No.	2020 No.
RP Training and Education	10	7
RAMP	1	2
RP Housing Services	7	10
Newham Carers' Network	2	2
RP Youth Services	2	7
Community Facilities	6	4
City Bridge	-	2
Support Services	5	2
Share & Give	1	-
	<b>34</b>	<b>36</b>

Staff costs in respect of the above employees were as follows:

	2021 £	2020 £
Salaries and wages	732,512	655,822
Social security costs	56,688	49,454
Pension contributions	21,220	22,322
Agency & temporary staff costs	113,644	121,709
Recruitment costs	20,550	40,599
Redundancy costs	1,740	23,092
Staff training and welfare	8,591	10,797
HR Support	15,891	18,516
Volunteer expenses	4,689	4,477
	<b>975,526</b>	<b>946,788</b>

One employee earned between £60,000 – £70,000 during the year (2020 – none).

No employees earned between £70,000 – £80,000 during the year (2020 – one).

The key management personnel of the Charity comprise the Chief Executive and Senior Management Team. The total employee benefits of the key management personnel of the Charity were £179,299 (2020: £202,954)

#### 5 Board of Management expenses

No board members received reimbursement of expenses during the year of £nil (2020: £180).

# Newham Community Renewal Programme Limited

## Notes to the financial statements

For the year ended 31st March 2021

### 6 Net income for the year

This is stated after charging:

	2021 £	2020 £
Depreciation	3,817	2,406
Auditors' remuneration (net of VAT) for audit work	7,750	7,600
Operating lease rental: property	44,528	57,653
other	-	200
	<u>44,528</u>	<u>57,653</u>

### 7 Pension costs

The charity operates a defined contribution pension scheme. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the charity and amounted to £21,220 (2020: £22,586). The charity has no liability other than to pay over contributions.

### 8 Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

### 9 Fixed assets

	Office Equipment & Fixtures and Fittings £	Total £
<b>Cost</b>		
At 1 April 2020	10,997	10,997
Additions in year	17,090	17,090
Disposals	-	-
At 31 March 2021	<u>28,087</u>	<u>28,087</u>
<b>Depreciation</b>		
At 1 April 2020	8,214	8,214
Charge for the year	3,817	3,817
Disposals	-	-
At 31 March 2021	<u>12,031</u>	<u>12,031</u>
<b>Net book value</b>		
At 31 March 2021	<u>16,056</u>	<u>16,056</u>
At 31 March 2020	<u>2,783</u>	<u>2,783</u>



## Newham Community Renewal Programme Limited

### Notes to the financial statements

For the year ended 31st March 2021

#### 10 Debtors

	2021 £	2020 £
Supported housing		
Rent arrears	89,277	89,612
Provision	(50,280)	(71,495)
	<u>38,997</u>	<u>18,117</u>
Trade debtors	75,514	110,706
Prepaid expenses	38,213	196,679
Accrued income	20,333	41,846
Taxation and social security	4,029	
	<u>177,086</u>	<u>367,348</u>

#### 11 Creditors: amounts due within 1 year

	2021 £	2020 £
Trade creditors	74,608	270,885
Accrued expenses	84,088	61,659
Deferred income	59,252	14,999
Taxation and social security	18,211	15,451
VAT	-	913
Other creditors	25,871	24,069
	<u>262,030</u>	<u>387,976</u>
Movement in deferred income		
Brought forward	14,999	14,999
Released in year	(14,999)	(14,999)
Deferred in year	<u>59,252</u>	<u>14,999</u>
	<u>59,252</u>	<u>14,999</u>

Deferred income comprises of contract income. Prior year deferred income comprises of contract income.

Newham Community Renewal Programme Limited

Notes to the financial statements

For the year ended 31st March 2021

12a Movements in funds (current year)

	1st April 2020	Income	Expenditure	Transfer	31st March 2021
	£	£	£	£	£
<b>Restricted funds</b>					
RAMP	22,412	215,891	(150,744)	-	87,559
Newham Carers' Network	20,718	88,576	(88,635)	-	20,659
RP Youth Services	1,413	22,000	(7,267)	-	16,146
RP Training and Education	22,435	43,530	(47,423)	-	18,542
Housing	-	50,703	(43,873)	-	6,830
Share & Give	-	29,620	(11,016)	-	18,604
Positive Activities	1,745	54,562	(24,490)	-	31,817
<b>Total restricted funds</b>	<b>68,723</b>	<b>504,882</b>	<b>(373,450)</b>	<b>-</b>	<b>200,156</b>
<b>Designated funds</b>					
Property Reserve	100,000	-	-	-	100,000
Services Reserve	70,127	-	-	-	70,127
<b>Total designated funds</b>	<b>170,127</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>170,127</b>
<b>Unrestricted funds</b>					
General funds	497,976	1,201,697	(1,267,718)	-	431,955
<b>Total unrestricted funds</b>	<b>668,103</b>	<b>1,201,697</b>	<b>(1,267,718)</b>	<b>-</b>	<b>602,082</b>
<b>Total funds</b>	<b>736,826</b>	<b>1,706,580</b>	<b>(1,641,168)</b>	<b>-</b>	<b>802,238</b>

**12 Movements in funds (continued)**

**Refugee & Migrant Project (RAMP)**

This is a series of funds that provide advocacy and support services to refugees, asylum seekers and migrants. The needs of this client group have increased significantly as a result of covid-19 as many have no recourse to public funds and require additional support for food, clothes, basic household items and specialist advice services. We have been very grateful to receive funding support from a range of organisations including London over the border, The National Lottery Community Fund, South West Ham Child fund, Barclays covid-19 fund, The Felix Project, Fairshare, Newham Council and the Souter Charitable Trust. These funds have enabled us to expand the frequency and range of services we provide as part of the RAMP project, for example our new digital inclusion hub which runs alongside our expanded foodbank offer. Trust for London have also continued to provide a grant to work jointly with fellow charity RAMFEL to provide free immigration advice to clients whilst also supporting their basic welfare needs. The Society of the Sacred Heart and Beaconsfield team ministry have also continued to provide much needed financial and practical support for the RAMP project, for which we are very grateful.

**Newham Carers' Network**

The Big Lottery grant focuses on empowering carers' physical and mental health and wellbeing. We have now completed two years a three year grant.

**Renewal Programme Youth Services**

We are partnering with local charity Bonny Downs Community Association to jointly deliver youth services for the East Ham area, funded by the London Borough of Newham. We have also received funding from the Jack Petchey Foundation to provide equipment and support for young people using our Youth Services. East End Community Foundation have funded school holiday and social action programmes for young people in Newham.

**Renewal Programme Training and Education**

The Mercers grant has enabled us to work in partnership with local charity Rosetta Arts to provide an arts programme aimed at local people aged over 55 who may never have experienced art first hand before. Our City Bridge Trust grant was used to provide informal volunteer-lead classes for older women so that they may learn English and improve their ability to engage with the wider community. Funding to provide more support to local people for whom English is not their first language was also received from The Language Shop and Community Links.

**Core costs**

We received core cost funding support from the Barclays covid-19 fund and the National Lottery Community Fund towards additional operational costs through the pandemic.

**Share & Give**

We received funding from the Mercers Company towards expanding our use of volunteers through the pandemic, particularly supporting the establishment of our Chat Newham project providing telephone befriending for vulnerable and isolated adults in Newham.

**Housing**

This year we also secured some small individual welfare grants for some of our hostel tenants to assist them with moving on to new permanent accommodation.

Newham Community Renewal Programme Limited

Notes to the financial statements

For the year ended 31st March 2021

Movements in funds (continued)

12b Movements in funds (prior year)

	1st April 2019 £	Income £	Expenditure £	Transfer	31st March 2020 £
<b>Restricted funds</b>					
RAMP	26,809	65,400	(69,797)	-	22,412
Newham Carers' Network	-	88,000	(67,282)	-	20,718
RP Youth Services	2,900	12,000	(13,487)	-	1,413
RP Training and Education	8,878	53,959	(40,402)	-	22,435
Housing	-	1,478	(1,478)	-	-
Positive Activities	3,707	1,250	(3,212)	-	1,745
<b>Total restricted funds</b>	<b>42,294</b>	<b>222,087</b>	<b>(195,658)</b>	<b>-</b>	<b>68,723</b>
<b>Designated funds</b>					
Property Reserve	100,000	-	-	-	100,000
Services Reserve	-	-	-	70,127	70,127
<b>Total designated funds</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>70,127</b>	<b>170,127</b>
<b>Unrestricted funds</b>					
General funds	567,383	1,433,211	(1,432,491)	(70,127)	497,976
<b>Total unrestricted funds</b>	<b>567,383</b>	<b>1,433,211</b>	<b>(1,432,491)</b>	<b>(70,127)</b>	<b>497,976</b>
<b>Total funds</b>	<b>709,677</b>	<b>1,655,298</b>	<b>(1,628,149)</b>	<b>-</b>	<b>736,826</b>

**Movements in funds (continued)**

**Purposes of Restricted Funds**

**Refugee & Migrant Project (RAMP)**

This is a series of funds that provide advocacy and support services to refugees, asylum seekers and migrants. "The Seedbed Christian Fund" is a very welcome grant that arrived in March 2019 and has assisted with the running of RAMP in the year along with grants from long term supporters The Society of the Sacred Heart and Souter Charitable Trust. The grant from London Over the Border began in February 2019 and is to deliver a 3 year programme aimed at improving knowledge about healthy eating and lifestyles amongst local people, who may struggle to afford to feed their family or struggle to understand how to eat healthily on a budget. The grant from Tesco via Groundworks has paid for essential items for the foodbank, including nappies and sanitary products. Trust for London have provided a 2 year grant for The Renewal Programme to work jointly with fellow charity RAMFEL to provide free immigration advice to 40 clients a year whilst also supporting their basic welfare needs. In March 2020 we heard that the Trust for London grant is being extended for a further three years from June 2020 and the amount of support provided as a result of the grant will be increased to meet growing demand. The charity also supports clients to access a number of other funds which provide individual welfare grants, such as South West Ham Child Welfare Society. London Churches Refugee Fund provides funds to cover travel and other personal costs of some of our clients who are refugees.

**Newham Carers' Network**

The Big Lottery grant focuses on empowering carers' physical and mental health and wellbeing. We have completed the first year of a three year grant.

**Renewal Programme Youth Services**

Funding from Jack Petchey provides equipment and support for young people using our Youth Service. East End Community Foundation funds school holiday programmes for young people in Newham and £5,000 towards a youth social action project.

**Renewal Programme Training and Education**

The Mercers grant is from The Charity of Sir Richard Wittington, administered by Mercers. It provides for The Renewal Programme to work in partnership with local charity Rosetta Arts to provide a 2 year arts programme aimed at local people aged over 55 who may never have experienced art first hand before.

The City Bridge Trust grant is to provide informal volunteer-lead classes for older ladies so that they may learn English and improve their ability to engage with the wider community.

Funding to provide more support to local people for whom English is not their first language was also received from The Language Shop and Community Links.

**Housing**

This year we also secured some small individual welfare grants for some of our hostel tenants to assist them with moving on to new permanent accommodation.

## **Newham Community Renewal Programme Limited**

### **Notes to the financial statements**

#### **For the year ended 31st March 2021**

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##### **Positive Activities**

These are small grants contributing towards running events at our community facility, including a grant from Lyle's Local Fund to set up a social group for local older men, and the completion of our Sport's England grant to deliver women only keep fit activities. We also received a grant that enables us to be part of the network to support people to report Hate Crime.

##### **Movements in funds (continued)**

###### **Property Reserve**

For responding to significant structural change, relocation and development of the housing service.

###### **New Services Reserve**

The charity has secured agreement from the landlord of the hostel to reimburse the charity for costs related to the landlord electric meter at the hostel. The Board of Trustees has agreed to set this aside as an investment in setting up future services in accordance with the 2023 Strategic Plan, particularly relating to volunteer-involving services.



## Newham Community Renewal Programme Limited

### Notes to the financial statements

For the year ended 31st March 2021

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#### 13a Analysis of net assets between funds (current year)

	Restricted revenue funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	16,056	16,056
Current assets	200,156	848,056	1,048,212
Creditors: Amounts falling due within one year	-	(262,030)	(262,030)
Net assets at 31 March 2021	<b>200,156</b>	<b>602,082</b>	<b>802,238</b>

#### 13b Analysis of net assets between funds (prior year)

	Restricted revenue funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	2,783	2,783
Current assets	68,723	1,053,296	1,122,019
Creditors: Amounts falling due within one year	-	(387,976)	(387,976)
Net assets at 31 March 2020	<b>68,723</b>	<b>668,103</b>	<b>736,826</b>

## Newham Community Renewal Programme Limited

### Notes to the financial statements

#### For the year ended 31st March 2021

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#### 14 Related party transactions

There were no related party transactions in the year to 31st March 2021 (2020: one).

#### 15 Operating lease commitments

The charity's total future minimum lease payments under non-cancellable operating leases is as follows for each of the following periods

	2021	2020
	£	£
<b>Equipment</b>		
Less than one year	-	200
One to two years	-	-
	<u>-</u>	<u>200</u>
<b>Property</b>		
Less than one year	59,370	44,528
Two to five years	118,740	192,953
More than five years	-	-
	<u>178,110</u>	<u>237,480</u>
<b>Total</b>	<u><u>178,110</u></u>	<u><u>237,680</u></u>

# Newham Community Renewal Programme Limited

## Notes to the financial statements

For the year ended 31st March 2021

### 16 Prior Year SOFA

	Note	Restricted funds £	Unrestricted funds £	2020 Total £
<b>Income</b>				
<i>Income from</i>				
Donations and Legacies		–	21,226	21,226
Other Trading Activities		–	69	69
Interest income		–	3,893	3,893
Other income		–	70,127	70,127
<i>Income from charitable activities</i>				
RP Training and Education	2	53,959	231,160	285,119
RAMP		65,400	17,460	82,860
RP Housing Services		1,478	809,093	810,571
Newham Carers' Network		88,000	61,650	149,650
RP Youth Services		12,000	123,857	135,857
Community Facilities		–	94,676	94,676
Positive Activities		1,250	–	1,250
<b>Total income</b>		<b>222,087</b>	<b>1,433,211</b>	<b>1,655,298</b>
<b>Expenditure</b>				
<i>Expenditure on raising funds</i>				
		–	11,409	11,409
<i>Expenditure on charitable activities</i>				
RP Training and Education		40,402	197,228	237,630
RAMP		69,797	33,994	103,791
RP Housing Services		1,478	867,500	868,978
Newham Carers' Network		67,282	70,711	137,993
RP Youth Services		13,487	105,911	119,398
Community Facilities		–	141,245	141,245
Positive Activities		3,212	4,493	7,705
<b>Total expenditure</b>	3	<b>195,658</b>	<b>1,432,491</b>	<b>1,628,149</b>
Net (expenditure)/income before transfers for the year	6	26,429	720	27,149
Transfers between funds		–	–	–
Net (expenditure)/income		26,429	720	27,149
Funds at 1 April 2019		42,294	667,383	709,677
<b>Funds at 31 March 2020</b>	12	<b>68,723</b>	<b>668,103</b>	<b>736,826</b>